



Email: clerk@greatsheffordparish.gov.uk

16th May 2026

Members of Great Shefford Parish Council, you are summoned to a Parish Council Meeting to be held on Thursday 21st May 2026, following the Annual Parish Assembly which commences at 7pm, at Great Shefford Village Hall, Station Road, RG17 7DR.

Mel Taylor
Parish Clerk

AGENDA

- 1. ELECTION OF A CHAIRMAN AND VICE CHAIRMAN**
 - a) To elect a Chairman of the Parish Council for the municipal year 2026/27.
 - b) To appoint a Vice Chairman of the Parish Council for the municipal year 2026/27.
- 2. APOLOGIES FOR ABSENCE**

To receive apologies for absence.
- 3. DECLARATIONS OF INTEREST**

To receive any Declarations of Interest. Members are reminded they should declare any known interest in any matter to be considered on this agenda.
- 4. MINUTES OF PREVIOUS MEETING**

To consider approving the minutes of the Parish Council meeting held on 13th April 2026 as a true and accurate record.
- 5. PLANNING APPLICATIONS**
 - a) To consider the following planning application:

Application No.	Address	Details	Consultee response deadline
26/00864/FUL	Barn adjacent Silos at Coldridge Copse	Proposed steel portal framed building extension for commercial use under class B8 storage and distribution	20 th May 2026

6. FINANCE

To approve the following payment:

Payee	Amount	Invoice reference / date	Due date	Description
Great Shefford Village Hall	£125.00	16.04.2026	not stated	Hall hire for Parish Council meetings Nov 2025 to April 2026

7. WEST BERKSHIRE COUNCIL MEMBERS' BID

To consider projects to apply for a West Berkshire Council Members' Bid. The deadline for applications is 25th May 2026. Suggestions:

- 'There's no such thing as the Dog Poo Fairy' campaign pack from Keep Britain Tidy (comprising 10 x A3 correx signs and 5 x 21cm vinyl circular bin stickers) at a cost of £150.00 + VAT.
- Replacement Defibrillator at £1,500 (as reported at the last meeting, 2 of the 3 defibrillators in the village require replacement, as over 10 years old – Village Hall and Shefford Woodlands).
- Village maintenance tools (hedge cutters, strimmer, sign cleaning equipment etc)

8. MATTERS FOR FUTURE CONSIDERATION

- i. To consider any matters emerging from the Annual Parish Assembly, held immediately prior to this meeting, to be included on a future meeting agenda.
- ii. To consider any other matters for a future meeting agenda.

9. DATE OF NEXT MEETING

Monday 1st June 2026, 7.30pm, followed by:

Mondays 6th July 2026, [no meeting in August], 7th September 2026, 5th October 2026, 2nd November 2026, [no meeting in December], 4th January 2027, 1st February 2027, 1st March 2027, 5th April 2027 and May 2027 to be confirmed.