



Email: clerk@greatsheffordparish.gov.uk

2nd April 2025

Members of Great Shefford Parish Council you are summoned to a Parish Council Meeting on Monday 7th April 2025 at 7.30pm in Great Shefford Village Hall, Station Road, RG17 7DR.

Mel Taylor
Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest. Members are reminded they should declare any known interests in any matter to be considered in this agenda.

3. MINUTES OF PREVIOUS PARISH COUNCIL MEETING

- i. To consider approving the minutes of the Parish Council Meeting held on 3rd March 2025.
- ii. To receive any updates on matters arising from the previous meeting:
025-03/04 Open Forum – the Environment Agency were invited to attend this meeting but no response received at the time of publication of the agenda. The Clerk to pursue attendance at the May meeting.

4. OPEN FORUM

- i. To receive any questions, comments, or representations from the public. **The meeting will be suspended for a maximum of 15 minutes. Each member of the public is limited to 2 minutes.** No decisions can be made by the Council during public question time. After this period, the meeting will be resumed, and members of the public may only speak when invited to do so.
- ii. To receive an update from District Councillor Clive Hooker.

5. TRAFFIC CALMING AND SPEED AWARENESS

- i. Following agreement at the last meeting to enquire whether a Members' Bid grant received for a replacement Vehicle Activated Sign (VAS) could be used to replace an alternative VAS in the village, to note that West Berkshire Council has agreed. Therefore, the new VAS will be installed on the Wantage Road, replacing the current faulty VAS. It was hoped that the faulty VAS could be repaired and reinstalled at Hungerford Hill, but following inspection, it has been confirmed to be beyond repair. Therefore, a replacement for the VAS removed from Hungerford Hill due to fault has been placed on West Berkshire Council's replacement programme, awaiting funding.
- ii. To receive any updates on the Speed Awareness Scheme.

6. PLANNING APPLICATIONS

To note the following updates since the last meeting:

Application No.	Address	Details	Status (at time of agenda publication)	GSPC response
24/00892/LBC	Shefford House Newbury Road	New internal lined opening to first floor	Approved	Nil
24/01903/HOUSE	Rowan House Wantage Road	Proposed single-storey side and rear extension with associated alterations and proposed detached car port	Awaiting decision	Nil, at time of agenda publication
24/02156/FUL	East Shefford House	Part retrospective installation of solar panel	Awaiting Decision	Nil at time of agenda publication
24/02716/HOUSE	Shefford House Newbury Road	Relocation of swimming pool	Approved	Nil
25/00567/FUL	Land East of The Old Post House Newbury Road Shefford Woodlands	Erection of an Agricultural Barn with storage	Awaiting decision	Nil, at time of agenda publication
25/00672/NONMAT	3 The Old Railway Station Station Road	Revised windows and door configuration on north and west elevations	Awaiting decision	Nil, at time of agenda publication

7. FINANCE

- i. To approve and authorise payments as presented by the RFO.
- ii. To note that attempts to communicate with SSE regarding the incorrect contract charges are ongoing with no response received to date, despite multiple correspondence.

8. VILLAGE MATTERS

To consider any updates on the following village matters:

- i. Village Events
- ii. Village Communications – Website, Facebook etc.
- iii. Update on the Asset of Community Value (ACV) application for The Great Shefford
- iv. Future Councillor 'Meet & Greet' – Annual Parish Meeting – Monday 12th May at 7.30pm in the Village Hall

9. FLOOD ALLEVIATION SCHEME and SAGLUV (Sewage Action Group for the Lambourn Upper Valley)

To receive any updates.

10. COUNCILLORS BUSINESS

To receive updates from Councillors.

11. MATTERS FOR FUTURE CONSIDERATION

Including items raised during the Open Forum, agenda item 5.

12. DATE OF NEXT MEETING

Monday 12th May 2025, 8.30pm (preceded by the Annual Parish Meeting at 7.30pm)

Subsequent meeting dates 2025: 2nd June, 7th July, 8th September, 6th October and 3rd November.