



Email: clerk@greatsheffordparish.gov.uk

25th February 2026

Members of Great Shefford Parish Council, you are summoned to a Parish Council Meeting on **Monday 2nd March 2026 at 7.30pm** at Great Shefford Village Hall, Station Road, Great Shefford, RG17 7DR.

Mel Taylor
Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest. Members are reminded they should declare any known interests in any matter to be considered in this agenda.

3. MINUTES OF PREVIOUS MEETING

To consider approval of the minutes of the Parish Council meeting held on 2nd February 2026.

4. CO-OPTIONS TO FILL PARISH COUNCILLOR VACANCIES

To consider two applications for co-option to the Parish Council to fill vacancies following from the resignations of Piers Storey and Louisa Freeman.

Successful candidate/s will be required to sign the Declaration of Acceptance of Office, after which they may take their seat/s and participate in the remainder of the meeting as Parish Councillors.

Newly appointed Councillor/s to declare any known interests in any matter to be considered in this agenda.

5. OPEN FORUM

- i. To receive any questions, comments, or representations from the public. **This agenda item will be for a maximum of 15 minutes. Each member of the public is limited to 2 minutes.** After this period members of the public may only speak when invited to do so. No decisions can be made by the Council during open forum.
- ii. To receive a report from District Councillor Clive Hooker.

6. REQUEST FOR FENCE REPAIR NEWBURY ROAD

It was reported at the last meeting that a request has been received from a resident regarding fence repairs adjacent to Newbury Road. It is understood that responsibility for maintaining the fence was transferred to the Parish Council in c.2010 as part of a land exchange. It was noted that hedging planted adjacent to the fence is encroaching on, and placing pressure on, sections of the structure.

To consider the following options and agree next steps:

Option	Details	Cost
A	Attach 'repair spurs' to 8 posts Replace 6 rails	£1,360.00 £97.50 + labour @ £30ph
B	Replace 32 broken posts and 24 rails	£4,547.41
C	Replace 112m of posts, rails and stock wire	£5,607.49

7. PLANNING APPLICATIONS

a) To consider any planning applications received since publication of the agenda.

b) To note the following planning updates since the last meeting and a continuing log of applications awaiting determination by West Berkshire Council (status and GSPC response correct at the time of publication of the agenda):

Application No.	Address	Details	Status	GSPC response
25/01800/FULMAJ	Land to the west of Spring Meadows	Proposed 16no. dwellings, new access, public open space and landscaping	Awaiting decision	As per appendix to Minutes of meeting 06.10.2025
25/02794/FUL	East Shefford House	Installation of an above ground 48 panel solar PV array	Permission granted	Nil
25/02916/HOUSE	Manor Cottage Shefford Woodlands	Proposed Two-Storey Rear Extension	Awaiting decision	No comment
26/00036/MDOPO	Street Record Spring Meadows	Modification of planning obligation on approved application 87/30084/ADD – the seventh schedule section F of legal agreement dated 24 th May 1988	Awaiting decision	Object ¹

¹ The covenant in question was included in the agreement for a clear and deliberate planning purpose and has long formed an important part of the planning framework for this area. Local residents purchased their properties in good faith with full knowledge of this covenant and with the reasonable expectation that the land would be retained for agricultural use, in the event that it ceases to be required for football. This understanding has materially influenced property decisions and expectations over many years.

Altering the covenant at this stage would undermine the original intent of the agreement and erode the protections it was designed to provide.

Therefore, Great Shefford Parish Council expresses its full support for retention of the covenant and respectfully requests that the proposed modification is refused.

c) 25/02689/AGRIC – Land South of Trindledown Farm, Wantage Road

To note that an appeal has been made to the Secretary of State against the decision of West Berkshire Council to refuse prior approval of permitted development rights for a proposed twin gabled agricultural storage barn.

The appeal will be determined based on written representations. All representations made on the application have been forwarded to the Planning Inspectorate and the appellant and will be considered by the Inspector when determining the appeal.

If the Parish Council wishes to make comments this must be made to the Planning Inspectorate by 24th March 2026. Representations submitted to the Planning Inspectorate will be copied to the appellant and the local planning authority and will be considered by the Inspector when determining the appeal.

The appeal documents are available online at <https://publicaccess.westberks.gov.uk> using the application reference: 25/02689/AGRIC.

The Parish Council did not respond to the original planning application.

8. FINANCE

a) To approve the following payments:

Payee	Amount	Invoice reference / date	Due date	Description
Tactical Facilities Management	£217.01 (£180.84+VAT)	SI- XX.02.2026	XX.03.2026	Monthly grounds maintenance – February 2026
Tactical Facilities Management	£253.86 (£211.55+VAT)	SI- XX.02.2026	XX.03.2026	Waste removal & Litter Picking – February 2026
Tactical Facilities Management	£217.01 (£180.84+VAT)	SI- XX.03.2026	23.03.2026 *	Monthly grounds maintenance – March 2026
Tactical Facilities Management	£253.86 (£211.55+VAT)	SI- XX.03.2026	23.03.2026 *	Waste removal & Litter Picking – March 2026
M Taylor	£482.40	n/a	28.02.2026	Parish Clerk's Salary – February 2026
M Taylor	£482.40	n/a	23.03.2026 *	Parish Clerk's Salary – March 2026

* to ensure funds are cleared through the bank account before the end of the financial year on 31st March 2026

b) To note a budget report for the period 1st April 2025 – 28th February 2026, including year-end forecasts.

9. PLAY EQUIPMENT SURVEY AND REPAIRS

a) To note an Inspection Report from Sovereign Design Play Systems, following the latest biannual inspection carried out on 10th February 2026.

b) To consider expenditure of £1,692.56 to carry out repairs highlighted in the above report.

10. VILLAGE MATTERS

To consider any updates on the following village matters:

- i. Traffic calming and speed awareness.

West Berkshire Council have analysed data from the Speed Indicator Device on Wantage Road for the 3 months November 2025 to January 2026 and have recommended deployment of Community Speedwatch on Wantage Road at the following times:

Day	Time	Reason
Friday	4pm – 7pm	Highest blend of high volume + high speeding rate
Saturday	10am – 1pm	Highest non-compliance of the week
Sunday	3pm – 6pm	Consistently high speeding behaviour

- ii. Flood Alleviation Scheme and SAGLUV (Sewage Action Group for the Lambourn Upper Valley).

- iii. Village Events.

- iv. Village Communications – Website, Facebook etc.

11. COUNCILLORS' BUSINESS

To receive updates from Councillors.

12. MATTERS FOR FUTURE CONSIDERATION

To confirm any matters for future agendas, including items raised during the Open Forum, agenda item 4.

13. DATE OF NEXT MEETING

Monday 13th April 2026, 7.30pm

To consider moving the May Council meeting to Tuesday 5th May 2026, as Monday 4th May (the Council's usual meeting day) is a Bank Holiday.

To consider arrangements for the Annual Parish Meeting, to be held between 1st April and 1st June 2026, and a recommendation from the Parish Clerk that this be held at, and in partnership with, the Sports & Social Club.