



Email: clerk@greatsheffordparish.gov.uk

27th May 2026

Members of Great Shefford Parish Council, you are summoned to a Parish Council Meeting on **Monday 1st June 2026 at 7.30pm** at Great Shefford Village Hall, Station Road, Great Shefford, RG17 7DR.

Mel Taylor
Parish Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any Declarations of Interest. Members are reminded they should declare any known interest in any matter to be considered on this agenda.

3. MINUTES OF PREVIOUS MEETING

To consider approval of the minutes of the Parish Council meeting held on 21st May 2026 as a true and accurate record.

4. OPEN FORUM

i. To receive any questions, comments, or representations from the public. **This agenda item will be for a maximum of 15 minutes. Each member of the public is limited to 2 minutes.** After this period members of the public may only speak when invited to do so. No decisions can be made by the Council during open forum.

ii. To receive a report from District Councillor Clive Hooker.

5. REQUEST FOR FENCE REPAIR NEWBURY ROAD

To note that remedial repairs to the fence adjacent to Newbury Road are complete, at a total cost of £1,486.99.

6. STANDING ORDERS, FINANCIAL REGULATIONS, RISK MANAGEMENT & ASSET REGISTER 2026/27

To review and consider adoption of Standing Orders, Financial Regulations, Risk Management and Asset Register for 2026/27.

7. PLANNING APPLICATIONS

a) To note the following planning updates/status:

Application No.	Address	Details	Status	GSPC response
25/01800/FULMAJ	Land to the west of Spring Meadows	Proposed 16no. dwellings, new access, public open space and landscaping	Awaiting decision	As per appendix to Minutes of meeting 06.10.2025
26/00036/MDOPO	Street Record Spring Meadows	Modification of planning obligation on approved application 87/30084/ADD – the seventh schedule section F of legal agreement dated 24 th May 1988	Awaiting decision	Object – on grounds stated in Minutes of meeting 02.02.2026
26/00429/HOUSE	7 River Way	Carport to be built adjacent to main dwelling. First and ground floor extension, interior alterations, new driveway entrance and drop kerb, solar panels	Awaiting decision	No comment submitted
26/00526/LBC	Long Thatch Wantage Road	Installation of broadband telephone line involving small junction box to side of property	Awaiting decision	No comment
26/00568/HOUSE	Wood View Baydon Road Shefford Woodlands	Installation of new access, parking and driveway and replacement septic tank with new package treatment plant	Awaiting decision	No comment
26/00570/REM	Wood View Baydon Road Shefford Woodlands	Approval of Reserved Matters following outline approval 21/02594/OUTD	Awaiting decision	No comment
26/00864/FUL	Barn adjacent to Silos at Coldridge Copse	Proposed steel portal framed building extension for commercial use under class B8 storage and distribution	Awaiting decision	No objection

8. FINANCE

Annual Governance and Accountability Return

- i. To **receive** and consider the Internal Audit Report for the financial year 2025/26
- ii. To **approve** the Annual Governance Statement for financial year 2025/26
- iii. To **approve** the Accounting Statements for financial year 2025/26
- iv. To **approve** the proposed dates for the exercise of public rights as Wednesday 3rd June 2026 to Tuesday 14th July 2026

9. PLAY AREA & RECREATION GROUND REFURBISHMENT

- a) To receive any updates on the play area and recreation ground refurbishment project.
- b) To consider an opportunity to work with West Berkshire Countryside Society to plant a mini orchard at the recreation ground.

10. VILLAGE MATTERS

To consider any updates on the following village matters:

- i. **Traffic calming and speed awareness**
- ii. **Flood Alleviation Scheme and SAGLUV (Sewage Action Group for the Lambourn Upper Valley)**
- iii. **Village Events**
- iv. **Village Communications – Website, Facebook, Parish Newsletter etc**

11. COUNCILLORS' BUSINESS

To receive updates from Councillors.

12. MATTERS FOR FUTURE CONSIDERATION

To confirm any matters for future agendas, including items raised during the Open Forum, agenda item 4.

13. DATE OF NEXT MEETING

Monday 6th July 2026, 7.30pm at Great Shefford Village Hall.

Followed by [no meeting in August], 7th September 2026, 5th October 2026, 2nd November 2026, [no meeting in December], 4th January 2027, 1st February 2027, 1st March 2027, 5th April 2027 and May 2027 to be confirmed.